

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)



A. AGENT DETAILS

Waller Realty

167 Barker Street
Castlemaine VIC 3450
Ph: 03 5470 5811
Fax: 03 5470 5816
Email: lease@wallerrealty.com.au

30A Main Street
Maldon Vic 3463
Ph: 03 5475 1055
Fax: 03 5475 1010
Email: rentals@wallerrealty.com.au

www.wallerrealty.com.au

ID: 14371

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode	

2. Lease commencement date?

	Day		Month		Year
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3. Lease term?

	Years		Months
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4. How many people will normally occupy the property?

	Adults		Children		Ages
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C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname Given name/s

Date of Birth Age (Years / Months)

Driver's license no. Driver's license state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

6. Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

7. What is your current address?

Postcode	

D. UTILITY CONNECTIONS

connectnow.

Phone: 1300 554 323
Fax: 1300 889 598
Email: info@connectnow.com.au
Internet: www.connectnow.com.au

A Free Service—Connecting Your Utilities Has Never Been Easier!

Connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV. This is a value-added service independent of your tenancy application - you are not obligated to use connectnow.

A Connectnow representative will make all reasonable efforts to contact you within **One** working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the connectnow service.

Call me to connect my utilities Yes

E. DECLARATION

Waller Realty are committed to respecting the privacy of the personal information it collects to carry on its business; and to complying with the National Privacy Principles set out in the Privacy Act 1988 (Cth) (The Privacy Act). This Policy sets out Waller Realty commitment to compliance and details how that commitment is to be carried out. Waller Realty collects personal information from its clients for the purpose of carrying out its functions and activities as Estate Agents and Property Managers. Any information we collect about you will be made available to you at your request. The information collected on this Tenancy Application Form is required to assess your suitability to lease the premises. To do this, it is necessary to disclose your personal information to others. We are unable to do so without your knowledge and consent. The people and organisations we may disclose your personal information to include the proposed landlord and their legal representatives and mortgagee, your current and previous landlord, your bank, your current and previous employer, your referees, your emergency contact, maintenance and tradespeople, rental bond authorities, residential tenancy tribunals, collection agents, other Estate Agents, utilities (gas, electricity, water, phone), and the National Tenancy Database Pty Ltd ("NTD"). NTD must also comply with the Privacy Act. NTD collects personal information to provide to its members and others (including Licensed Estate Agents, NTD's parent company, Collection House Ltd and its subsidiaries or related entities, and credit bureaus). NTD collects historical tenancy and public record information on individuals and companies who lease residential and commercial property from or through Licensed Estate Agent members of NTD. NTD also provides credit information on companies and directors applying for commercial leases. Waller Realty will advise NTD of your conduct throughout the term of your tenancy and that information will form part of your tenant history. If you do not consent to the handling of your personal information in the manner described, we will not be able to process your application.

If you have any questions or feedback about privacy or wish to make a complaint about the way in which Waller Realty has handled your personal information, please contact us by writing to Waller Realty

If section D is complete please note that the following terms will apply if you ask us to contact you. Firstly you will be consenting to ConnectNow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by ConnectNow Pty Ltd.

Signature

Date

X

F. APPLICANT HISTORY

8. How long have you lived at your current address?

	Years		Months
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9. Why are you leaving this address?

10. Agent/Landlord details of this property (if applicable)

Landlord/agent's phone no.	Weekly rent paid
	\$

11. What was your previous residential address?

Postcode

12. How long did you live at this address?

	Years		Months
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13. Agent/Landlord details of this property (if applicable)

Landlord/agent's phone no.	Weekly rent paid
	\$

Was bond refunded in full?	If not why not?

G. EMPLOYMENT HISTORY

14. Please provide your employment details

What is your occupation?

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name	Phone no.

Length of employment	Years	Months	Net income?
			\$

15. Please provide your previous employment details

Occupation?

Employer's name:

Length of employment	Years	Months	Net income?
			\$

H. CONTACTS / REFERENCES

16. Please provide a contact in case of emergency

Surname	Given name/s

Relationship to you	Phone no.

17. Please provide two personal references (not related to you)

1. Surname	Given name/s

Relationship to you	Phone no.

Notes

2. Surname	Given name/s

Relationship to you	Phone no.

Notes

I. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets:

Breed / type	Council registration / number
1.	
2.	

20. The proposed occupants are smokers? Yes No **PLEASE NOTE**

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

I acknowledge that my application is subject to the owners' approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation on this date for whatever reason. I accept that rental amounts are subject to change providing the required notice.

Disclaimer: I confirm the following;

1. During my inspection of this property I found it to be in relatively clean condition OR
2. I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these terms are subject to the owners approval

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

- | | | |
|--------------------------------|---------------------------------------|--|
| <input type="radio"/> The Age | <input type="radio"/> The Internet | <input type="radio"/> Local Paper |
| <input type="radio"/> Board | <input type="radio"/> Counter List | <input type="radio"/> Relocation Company |
| <input type="radio"/> Referral | <input type="radio"/> Other (Specify) | |

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Mobile Account	20
Copy of Medicare Card	20
Concession/Pensions Card	10
Copy of Gas/Water/Electricity Account	30 each